



**HOUSING AUTHORITY OF THE CITY OF LIVERMORE**  
 3203 LEAHY WAY  
 LIVERMORE, CALIFORNIA 94550  
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**BOARD OF COMMISSIONERS**  
**SPECIAL BOARD MEETING MINUTES**  
 Wednesday, February 17, 2021-5:30 p.m.

**1. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 5:31 p.m. by Chairperson Mark Palajac. Also present were, Vice-Chairperson Matthew Graves, and Commissioners Marty McFadden, Karen Hutchinson, Maureen Hamm, and Christine Stuart. Present from LHA were Executive Director D’Jon Scott-Miller and Housing Analyst Monica LiMarzi.

**2. PUBLIC COMMENT**

None.

**3. NEW BUSINESS**

**A. Resolution 2021-02-17-A – LHA Board of Commissioners By-Laws**

The Board of Commissioners of the Housing Authority of the City of Livermore is governed by the By-Laws which were last updated in March of 2017. The By-Laws have been reviewed in comparison with the City of Livermore Housing Authority Rules of Procedures and were amended to incorporate the City’s rules of procedures.

During the meeting there were edits and corrections suggested by Commissioner Hamm, Commissioner McFadden, and Chairperson Palajac. All edits were noted and will be made prior to finalizing the By-Laws.

A motion was made by Commissioner Hamm to approve Resolution 2021-02-17-A. Commissioner McFadden seconded the motion and it passed with a vote of 6 ayes.

<u>VOTING</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Mark Palajac	X		
Matthew Graves	X		
Christine Stuart	X		
Karen Hutchinson	X		
Marty McFadden	X		
Maureen Hamm	X		

**B. Resolution 2021-02-17-B – New Construction PBV Awards**

A Request for Proposals (RFP) was issued on January 4, 2021 for new construction project based partnerships. LHA was contacted by Eden Housing to inquire if there was a possibility to attach project based vouchers to the new Downtown Livermore project. D’Jon worked with EJP Consulting to issue the RFP from January 4<sup>th</sup> 2021 through January 22<sup>nd</sup> 2021. There were 4 proposals received, 2 from Eden Housing, 1 from the Housing Consortium of the East Bay (HCEB), and 1 from Satellite Affordable Housing (SAHA).

A review and scoring of the proposals were conducted by D’Jon, Chairperson Palajac, and Monica which resulted in a recommendation to award project based vouchers to all proposers. HUD allows for housing authorities to project base up to 20% of their allotted voucher (737 for LHA) for any



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unit type and up to 10% of their allotted vouchers for special unit types (vets, homeless, disabled, elderly). Currently LHA has 60 units under the project based program which equals to 6.2% of the 20% cap and 5.5% of the 10% cap.

A motion was made by Chairperson Palajac to approve Resolution 2021-02-17-B. Commissioner Hamm seconded the motion and it passed with a vote of 5 ayes and 1 abstention.

<u>VOTING</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Mark Palajac	X		
Matthew Graves			X
Christine Stuart	X		
Karen Hutchinson	X		
Marty McFadden	X		
Maureen Hamm	X		

**4. COMMUNICATIONS**

None.

**5. REPORTS/ITEMS FROM COMMISSIONERS**

None.

**6. COMMITTEE REPORTS**

None.

**7. ADJOURNMENT**

The board meeting adjourned at 6:20 p.m.